



॥ जय श्रीराम ॥  
**चमत्कारिक श्री हनुमान मंदिर संस्थान (हनुमान लोक)**  
सांवली, तह.सौंसर, जिला-पांडुरंगा (म.प्र.)  
पंजीयन क्र. 01/2025

EOI.: CSHM/RC/2025/09

**Expression of Interest for Yearly Empanelment of Architectural and Interior Designer Consultancy**

**1. INVITATION FOR TENDERS:** Sealed tenders are invited from qualified Architectural and Interior Design Consultants for providing comprehensive consultancy services for various projects to be undertaken during the financial year [2025-26] at Chamatkarik Shri Hanuman Mandir Sansthan (Hanuman Lok), Sawali under a ` Rate Contract.

**2. CONSULTANT DETAILS**

- a. Name of Applicant: \_\_\_\_\_
- b. Address: \_\_\_\_\_  
\_\_\_\_\_
- c. Firm registration details/ number: \_\_\_\_\_
- d. GST registration number: \_\_\_\_\_
- e. PAN NO. \_\_\_\_\_
- f. Mobile Number: \_\_\_\_\_
- g. Email Address: \_\_\_\_\_
- h. COA Registration No. \_\_\_\_\_

**3. SCOPE OF WORK**

The selected consultant(s) shall be required to provide the following services on an as-and-when-required basis:

- a. Concept design, space planning, and layout preparation.
- b. Architectural drawings (plans, elevations, sections, etc.)
- c. Interior design detailing including material specifications, 3D views, furniture layout, lighting, and electrical drawings.
- d. Structural coordination and integration.



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- e. HVAC, plumbing, electrical, and low voltage design coordination.
- f. BOQ, cost estimation, and tender documentation.
- g. Site visits during execution and quality check reports.
- h. Assistance in selection of vendors and materials.
- i. Any payment towards other consultants (structural, landscape/ vastu consultant etc) will be paid directly by the Sansthan.

#### 4. CONTRACT PERIOD

The contract shall be valid for a period of **twelve (12) months** from the date of issuance of Work Order and may be extended upon satisfactory performance.

#### 5. ELIGIBILITY CRITERIA

- a. Minimum 10 years of experience in architectural and interior consultancy.
- b. Registration with the Council of Architecture (COA).
- c. At least 3 completed projects of similar nature in the past 5 years.
- d. Firm or individual must not have been blacklisted by any government/private entity.

#### 6. SUBMISSION OF RATES

Interested consultants must submit the following:

- a. Company/firm profile and registration certificates.
- b. Copy of COA registration.
- c. List of completed and ongoing projects.
- d. Proposed consultancy fees (yearly).
- e. GST and PAN details.

#### 7. PAYMENT TERMS

- a. Payments shall be made against submission and approval of running bills.
- b. Taxes shall be deducted at source as per applicable laws.
- c. No advance payment will be made.

#### 8. TERMS AND CONDITIONS

- a. The empanelment will be for one year, extendable by mutual consent.
- b. Work shall be assigned on a project-to-project basis, depending on need and expertise.
- c. The consultant shall maintain confidentiality and shall not disclose any project-related information to third parties.
- d. All design copyrights shall rest with the client.
- e. Consultant shall submit deliverables as per agreed timelines.
- f. Delay or negligence in service may lead to termination of empanelment.

#### 9. SUBMISSION DEADLINE (7 DAYS)

Sealed tenders must be submitted at the temple office on or before 03.06.2025



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**10. CONTACT DETAILS**

For any queries or site visits, please contact:

Temple Office – Chamatkarik Shri Hanuman Mandir Sansthan (Hanuman Lok), Jamsawali

Contact Person: Mr. Ajay Sarode

Phone: 94247 49712

Email: [shreehanumanjamsawli@gmail.com](mailto:shreehanumanjamsawli@gmail.com)

**11. RATES TO BE FILLED IN THIS FORM**

S.N O	DESCRIPTION	Rates (Rs.)
01	Rates for Architectural and Interior Designer Consultancy on yearly basis.	
	IN WORDS:	

1. GST as applicable will be paid at actuals.
2. No payment shall be made for site visit.

Signature of Consultant (with official seal)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_